

PRE-PLAN FOR FIRE PROTECTION/ALARM REGISTRATION APPLICATION

For Merriam Businesses use ONLY

CITY ALARM REGISTRATION #: _____ Fire / Police
For renewal only (please circle one)

This form is being made available for all Merriam businesses to assist the fire and police department in providing service to you during an emergency. Please complete the form and return to the City of Merriam. The information will be included in current pre-fire and alarm plans for your property and added to our records annually.

Name of Business: _____

Address: _____ Zip: _____ Phone: _____ Fax: _____

Business Owner: _____ Home Address: _____

Home Phone: _____ Cell Phone: _____

Building Owner: _____ Address: _____

Phone: _____ Cell: _____ Fax: _____

Should the Fire or Police Department need to speak with a responsible party in case of EMERGENCY associated with the alarm system the following persons will be phoned in the following order:

	NAME:	RELATIONSHIP:	HOME:	MOBILE:
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

BUSINESS HOURS: Open _____ Close _____ Exceptions _____ Number of Employees: _____

HANDICAP EMPLOYEES: Number _____ Location _____

Type of Structure:

Commercial _____ Single family residence _____ Apartment _____ Single store _____ Multiple floor _____ Basement entry _____

Type of Alarm System:

Audible _____ Silent _____ Warning Light _____

System Denotes:

Intrusion _____ Robbery _____ Medical Emergency _____ Fire _____

ALARM CO. NAME: _____

ALARM CO. ADDRESS: _____

ALARM CO. PHONE: _____ DATE OF ALARM ACTIVATION: _____/_____/_____

HAZARDOUS MATERIALS:

Type: _____ Location: _____

Quantity _____ Name of Hazardous Materials _____

SPECIAL CONDITIONS:

Location of Utility Shut-Offs _____

Location and Name of Special Records and Documents: _____

Number of Floors: _____ Below Ground Level Floors: YES _____ NO _____ Building Sprinkled: YES _____ NO _____

Location/Type – Fire Protection and Processes _____

Special instructions to assist the fire & police department in protecting lives and property during an emergency:

_____/_____/_____
Date form completed

Printed Name

Signature

MERRIAM FIRE DEPARTMENT

Business 913-888-6066

Fax 913-322-5535

Return this form to: Merriam City Hall

Attn: Licensing Department

9010 W. 62nd St.

Merriam, KS 66202

MERRIAM POLICE DEPARTMENT

Business 913-322-5560 □ Fax 913-322-5565

Alarm Coordinator – 913-322-5560

e-mail: geickhoff@merriam.org